Chappell Hill Garden Club Board

October 2, 2023

The Chappell Hill Garden Club Board meeting opened in prayer by Bennie Yates at 2:01. Present were Dale Ramey, Bennie Yates, Karen Kubeczka, Dixie Ford, Lynda Harrison, Debi Faver, Carol Madeley, and Kay Hanson-Clerc.

Quorum was established.

Kay moved that the September 5 and 13 board minutes be approved. Bennie seconded the motion, which passed.

Financial Report

Lynda has transferred the directors' and officers' insurance to Susan Stover, a local agent who currently handles the club's liability insurance. The policy premium has been paid.

Lynda announced that she is moving to Livingston. She will stay on the board and continue to do the club's taxes. Kay will take over as treasurer in 2024. Lynda will help her to transition into the job, helping with the budget.

Lynda presented the financial reports, which are attached to the original minutes. The balance in the operating account as of 10/1/23 was $13,036.34. The club also has a $20,000 CD which will mature 1/13/24 and has accrued approximately $495 in interest.

The net loss through September 2023 was $12,668.08.

Kay presented a budget vs. actual statement, adjusted for cash flow. Unrecognized home tour ticket sales of $5,675 and member Christmas party tickets of $1,350 was added back to income. This resulted in a net loss of $5,643. Kay explained this was easier to understand and more representative of actual net income.

There was discussion about changing to a cash basis accounting system instead of an accrual basis. The board agreed it was easier to understand. The major disadvantage would be the possibility that the state of Texas

would deny the club's tax-free advantage on home tour tickets since the income would come in over the year, rather than in just one day. Kay will try to get an answer from the State Comptroller's Office about this issue. Until then, the proposal to change to a cash basis accounting system was tabled.

When the latest financials are final, Karen will post them on the website.

Members will be reminded to get receipts to Lynda or Kay within three days.

Home Tour Sponsorship Dale Ramey is emailing bills for sponsorship. This is a slow process and next year, invoices may be sent by either WIX or QuickBooks.

Home Tour Tickets Seven members have not bought their home tour tickets which are due on Oct. 18. Board members will call those who haven't paid to remind them. Dale Ramey will call Betty Demara and Stanley Smith; Debi will call Mandy Forbes and Karen Van Citters; Kay will call Cheryl Robinson; Karen will call Debra Salcedo and Bennie will call Darlene Wyatt. Dale Ramey will also send an email, copying the board, to Kim Pope who resigned, reminding her that she is still responsible for buying her tickets.

Home Tour Flyers Members will be reminded to pick up flyers at The Bluebonnet House and distribute them.

Docents Bennie will assign members to a docent schedule at the November meeting.

Cocktail Party Janice Williams will give a full report at the November meeting.

Home Tour Contest Twyla Kingsley will give a full report at the November meeting.

Elections Because the club is going on a field trip in October, elections will be held in November. Carol Madeley and Shirley Rigamonti are resigning. All other board members will run again for 2024. Janis Boulware has agreed to run for the board and be secretary.

Any new board members will be invited to the December 4 board meeting.

Programs In October, the club is taking a field trip to the large greenhouses at The Clubs at Houston Oaks to learn about hydroponics, aquaponics and vertical gardening. Sandy Smith is finalizing the details and will give Carol the information for the meeting email.

Spring Fundraiser Justin Duncan will speak at the spring fundraiser, Feb. 24. The goal is to sell 200 tickets at $25 each. Additional income will come from vendors such as MicroLife, Living Earth, Essential Oils, seeds and plants. Dale Ramey is working on the venue and will talk to Hummingbird Hill.

The following issues were discussed. Vendor booths will be separated. Free coffee, tea and water will be offered and baked goods will be available to buy. Tickets to the event will be sold at the Chappell Hill Wine Stroll in February. Sponsors will be solicited for the event.

A Mothers' Day event at Gold Heart Ranch will be considered in 2025.

Main Street Cleanup The next cleanup is Wednesday, Oct. 4. Daffodils and irises will be planted.

Watering on Main Street The beds are being watered three times a week.

Suggestion Box Three suggestions were made and discussed.

One suggestion was to organize coffees with a few new members and a seasoned member. This would enable members to get to know each other and feel more included and welcomed.

Another suggestion was for members to learn the club rules.

Another comment was "It's so refreshing to see so many members! It's so great to be a part of this group."

Future Meetings In January, the board meeting will be on Jan. 8; the budget meeting will be on Jan. 15, starting at noon; and the general meeting will be Jan. 17. At the January meeting, there will be discussion about what the different committees do, and some important bylaws will be highlighted.

At the November meeting, members will be encouraged to pay $30.00 2024 dues and fill out their 2024 application. Karen will update the application form to be available at the November meeting.

Karen moved to adjourn; Debi seconded, and the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Carol Madeley